

TEST PREPARATION/LICENSING AND CERTIFICATION

BUSC 2152 Project Manager Qualification Test Preparation: Core Knowledge Skills \$150

Intended for those planning to take the Commonwealth of Virginia's IT Project Manager Development Program Qualification Exam and who may be in need of refining their skills in the core knowledge area. This course prepares individuals by focusing on the ten core knowledge areas: project initiation, solution analysis, cost benefit, earned value, ROI analysis, scope, WBS, OBS, activity definition and sequencing, resource planning, schedule development, budget planning, and performance planning. Textbook/materials included.

Course Contact/Clock Hours - 4 hrs.

Fee: \$15

Textbook/materials included.

This course is scheduled as needed for preparation for the VITA exams.

Minimum of 4 students needed. For more information, call us at (804) 523-CCWA (2292)

BUSC 2153 Project Manager Qualification Test Preparation: Facilitation Knowledge Skills \$150

This course is intended for those planning to take the Commonwealth of Virginia's IT Project Manager Qualification Exam and who may be in need of refining their skills in the Facilitation knowledge area. This course will prepare individuals by focusing on the eight Facilitation Knowledge areas including risk planning, communications, quality management, procurement, change control and configuration management, project execution, reports and project dashboard, and project closeout. Textbook/materials included.

Course Contact/Clock Hours - 4 hrs.

Fee: \$150

Textbook/materials included.

This course is scheduled as needed for preparation for the VITA exams.

Minimum of 4 students needed. For more information, call us at (804) 523-CCWA (2292)

TRNS 2003 Motor Vehicle Dealer-Operator

Effective January 1, 2006, the Commonwealth of Virginia requires that any dealer-operator of an independent car dealership successfully complete this two-day program prior to taking the dealer-operator licensing examination. Any dealer-operator prior to December 31, 2005, will not be required to complete this program. Participants should bring a standard calculator to class.

Course Contact/Clock Hours - 15 hrs.

Fee: \$300

Textbook/materials included.

10002	TW	Jul 7 - 8	8:30 AM - 5:00 PM	North Run, 125
10032	TW	Oct 6 - 7	8:30 AM - 5:00 PM	North Run, 125

Ed2Go GRE Preparation - Part 2

This course features a math review and techniques for tackling the quantitative comparison, discrete quantitative, and data interpretation questions that make up the math section of the GRE. We will also cover time saving techniques for both the paper-based and computer administrations of the test.

Ed2Go www.ed2go.com/ccwa \$95

Ed2Go GMAT Preparation

Applying to graduate business and management schools usually means taking the GMAT (Graduate Management Admission Test). Our GMAT Preparation Course is a must. Taking this course will provide you with test-taking techniques and methods for improving your score and saving time on all GMAT question types. You'll review the more familiar questions and learn how to approach question types that may be new to you, like critical reasoning and data sufficiency. In the verbal lessons, we will discuss how to do your best on reading comprehension questions, sentence correction questions, critical reasoning questions, and the analytical writing assessment. In the quantitative lessons, we provide a comprehensive math review and techniques for tackling both problem solving and data sufficiency questions. You will practice on actual GMAT tests from previous years, which is the best way to prepare for any standardized test.

Ed2Go www.ed2go.com/ccwa \$95

Ed2Go LSAT Preparation - Course 1

Taking both part 1 and part 2 will prepare you to perform well on all three question types on the LSAT: reading comprehension, logical reasoning, and analytical reasoning. You will practice on actual LSAT exams from previous years and also learn proven test-taking techniques. LSAT Preparation - Part 1 provides an overview of law school entrance procedures, a career in law and law school survival techniques. You will also participate in an intensive review of analytical reasoning questions, including techniques for drafting the three most helpful types of diagrams, and explanations for and interpretations of correct answer choices. You will also learn the outline format that law school admissions counselors favor for preparing the writing sample.

Ed2Go www.ed2go.com/ccwa \$95

Ed2Go LSAT Preparation - Course 2

Taking both part 1 and part 2 of this course will prepare you to perform well on all three question types on the LSAT: reading comprehension, logical reasoning, and analytical reasoning. You will practice on actual LSAT exams from previous years and also learn test-taking techniques developed by The Center for Legal Studies and taught to thousands of prelaw students around the world. LSAT Preparation - Part 2 provides an intensive review of reading comprehension and logical reasoning questions, including techniques for quick elimination of incorrect answers, explanations and interpretations of correct answers, and proven approaches for selecting the correct answers.

Ed2Go www.ed2go.com/ccwa \$95

Ed2Go GRE Preparation - Part 1

This course covers all question types on the verbal and analytical sections of the GRE. We will discuss how to do your best on reading comprehension, analogies, sentence completions, antonyms, and logical and analytical reasoning questions. We will cover time saving techniques for both the paper based and computer administrations of the test.

Ed2Go www.ed2go.com/ccwa \$95

HOST 2004 Food Protection Manager Certification

This training course is intended to enable a functional knowledge of food protection and risk management through HACCP. Upon successful completion of the ServSafe examination, examinees receive a ServSafe certificate from the National Restaurant Association Educational Foundation.

Companies and health departments throughout the state require this course, which is recognized and accepted by more federal, state and local jurisdictions than any other food safety training program. Learners enjoy the pace of self-directed instruction using interactive multimedia CD-ROMs from the National Restaurant Association Educational Foundation.

Training typically takes 8 to 12 hours. Each lesson contains video clips, interactive sections, quizzes and other assessment activities. As you progress through each lesson, you receive feedback on those concepts you need to focus further attention on, and those concepts you adequately comprehend. You may complete the training on your own schedule, and may "pick up" exactly where you left off. When you register, we order your test booklet, which typically arrives in 3 to 4 weeks.

You must take the ServSafe examination during the last week of the month; however, you may use the entire month to prepare for the examination using the CD-ROMs in the campus labs. If you require course completion in a shorter time frame you may pay for express handling.

You may train at either the Downtown Campus: Room 462 or Parham Road Campus: SA Burnette Building, Room 113.

Course Contact/Clock Hours - 12 hrs.

Fee: \$145

Textbook/materials included.

18568	Jul 1 – 31
74638	Aug 1 – 31
74639	Sep 1 – 30
74640	Oct 1 – 31
74641	Nov 1 – 30
74642	Dec 1 – 31
23777	Jan 1 – 31

HOST 2020 ServSafe Food Safety Certification Test Proctoring

This is a proctored test session for individuals who have prepared for the ServSafe Food Safety Certification Examination, either by completing the online ServSafe curriculum, or through other approved means. Proctored testing is conducted at the Downtown Campus of J. Sargeant Reynolds Community College during the last week of every month. Registration in this course covers all testing fees, including the ServSafe test form.

Course Contact/Clock Hours - 2 hrs.

Fee: \$90

Textbook/materials included.

18583	Jul 27 – 31
74643	Aug 24 – 31
74644	Sep 21 – 30
74645	Oct 26 – 30
74646	Nov 23 – 30
74647	Dec 14 – 18
23778	Jan 25 – 29

